



2022-2023

Officers:

Shannon Winer, President
Meghann Powell, Co-President
Cait Sabato, Vice President
Kim Reitz, Treasurer
Heather Nakagawa, Secretary

Board of Trustees:

Gracie Knutson
Jamie Pate
Kristin Basha
Misty Pavlovic
Paul Beakley
Ryan Edmiston
Stacey Clarken
Susan Fishman

PTO Meeting Minutes

March 7, 2023 6:30pm | Meeting called to order by Shannon Winer

In Attendance

In Person: [refer to sign-in sheet](#)

Zoom: Becky, Heather Manos

Welcome & Introductions: Shannon Winer

- No introductions needed today; we know everyone here and on Zoom.

Principal's Report: Mrs. Marcie Romero

- **Nerding.** Nerding has started. All the 3rd/4th/5th grade classes will all have had it by the 10th
- **Alicia Padilla is leaving.** She is our CCD teacher for 3rd-5th grade. Her last day is Friday. She is getting her Masters in counseling; in order to complete the requirements, she have an internship. Jane Konrad is taking over; she was Alicia's long-term sub when she was on maternity leave, so she knows the kiddos and the class environment.
- **Kinder showcase.** The kinder showcase was fantastic! 32 families total. There were 28 kids that attended! Only 4 of those were siblings. 2 kids were there for the preschool showcase, the other 22 were incoming kindergarteners. It was a really strong turnout.
- **Mailbox treats & Teacher Appreciation.** OhMyGoodness. Thank you for the mailbox treats. I know you guys are sneaking in there and surprising us with goodies. And all the lunches from Teacher Appreciation Committee. The attention to detail is so lovely. We know a lot of work went into setting everything up. Thank you so much. We appreciate it.
- **Bookfair.** Thank you, Misty. She did a great job taking it over.
- **Glow Dance.** It was so much fun! I know Cait will get into more later. It was great, besides the smoke alarm going off (minor detail) LOL. Maybe we'll do bubbles instead of fog next year!
- **Science Fair kickoff.** Kids are excited. Susan is going to have something go out to student in regards to boards are due and when the interviews will take place.



- **Wax Museum.** *Tomorrow. 8am for all 4th graders. We will be set up on the basketball courts. Come on by and check it out.*
- **Story Walk.** *If you go into our story area, you will see the Story Walk Easel Boards. We worked with Sunset Library, Jill Baker is a parent that works over there. She was able to get those for us. We are having all the K-2 Librarians walk their classes through the boards. Each page is space out on the Easels, so there is movement associated with the activity. We do have an opportunity to put these easels (on stakes) along in the park, along the sidewalk out to the bus. I asked Ms. Baker if she was sure because the park is open to the public and they could get damaged. She assured me that the library loves promoting reading any way they can and would love for these to be up over Spring Break.*
- **Chalk Art.** *One School. One Book. The student council & teachers unanimously decided on the book Beautifully Me. Heather N is going to do a little tape art for us out there so the kids can color it in. We're asking the teachers to brainstorm in the classrooms, so the kids have an idea of what to draw before they get out there, so they aren't 'stuck' trying to come up with an idea.*
- **Have a great spring break.**

Treasurer Report: Kim Reitz

- Reviewed February statement.
- Current balance: \$53,504.30
- Highlights:
 - Brought In
 - \$800 from the glow dance via venmo/paypal/zelle
 - We have an additional \$800 in cash from the dance that needs to be deposited.
 - \$268 from Amazon Smile. It might be our last check from them.
 - Spent
 - \$2K reimbursement to teachers
 - \$315 Helium Tank refill
 - Playground Equipment (sports balls, jump ropes, hula hoops, etc)
 - Overall, we spent \$2,781
- Overall for the year, we have made \$20,036

Requisitions: Shannon Winer

- Requisitions, we have 3 requisitions this month, but they are all related to the move regarding the 1st grade classrooms.
 - At the end of last year, all 3 first grade teachers had to change rooms. That literally meant taking down all the bulletin boards, decorations, and anything on their wall.
 - What: 1st grade team new Classroom set up.
 - Who/Amount: Arndt - \$73.42, Hall \$201.86, Kelley \$211.36
 - Motioned to discuss. Discussed.
 - Motioned to pass. Passed.

Budget – Kim Reitz

- We had a meeting to discuss changes. We decreased a few items, increased a few items.
 - Decreased: EZ Money (amazon smile going away, fry's going away), Book Fair
 - Increased: PTO discretionary fund, Waggoner Night Out
 - Changed: Girls on the Run to "After School Program"

Review & Approve February Meeting Minutes: Heather Nakagawa

- Minutes are available on the PTO Website: <https://waggonerpto.com/meeting-minutes>
- There are also a couple copies at the back of the room.
- Did anybody have any questions about them? No.
- Minutes approved.

Committee Chair Reports

- **Glow Dance Party – Cait Sabato, Stacey Clarken**
 - <https://waggonerpto.com/glow-party-0>
 - So much FUN!
 - High School help; they are able to log hours for volunteering and we need their help. Win-Win.
 - Different parents involved this year. It was great to see more families attend.
 - We made a lot of money; it wasn't intended to be a fundraiser. However, we may look at it as one in the coming years.
 - We could have made a lot more money, but we ran out of glow items. That could be a way to make money at Trunk or Treat or other school activities.
 - Face Painting was a big hit. One parent, Naomi Brackett, was painting every child's face that asked for it. That is an opportunity for volunteers to do this and we can charge \$1-\$2
 - We were on-point for the pizza order! Only had 3 full pizzas left; gave to parents who stayed to cleaned up.
- **TEA Time Recap – Meghann Powell**
 - teatimeit.com
 - Mr. Vigness hosted T.E.A. Time in the Reading area.
 - He shared his lessons with all the attendees. It was very well received.
 - We would like for this to be an annual event. Will give more notice in the future.
 - We had a good turn-out considering there was only a week's notification for the event.
 - Had 7 people attend via Zoom.
 - A requisition will be coming next month for his time; we treated him to dinner.
 - **The recording of T.E.A. Time is available [here](#).**



- **Book Fair – Misty Pavlovic**
 - <https://waggonerpto.com/book-fair>
 - Total Sales, with tax, \$12,000
 - Cash Profit for PTO: \$2,946.40
 - 101 books purchased for teachers by families!!!
 - We made over \$300 via 'rounding up'
 - Switch Vendors for next year; looking into
 - Books are sold at a reduced rate, which may affect our profit. Hopefully it will allow more families to afford a book or two. And those that usually buy books, will likely spend the same amount of money, but get more books.
 - The company rounds pricing; if the book says \$4, it's \$4 and includes the tax already.
 - That will affect our 'all for books' change ('round up'). So I'll have to get creative to come up with another way to encourage the kids & Waggoner community to get excited about donating books to the library.
- **Chalk Street Art – Shannon Winer, Meghann Powell**
 - Chalk Art Day is this Friday. This year's book is [Beautifully Me](#) by Nabela Noor
 - There is a sign-up genius if you'd like to volunteer.
 - The overall activity is shorter this year; we'll be combining a couple grades at a time.
- **Field Day – Susan Fishman**
 - Field Day is being ran by Mrs. Levy
 - It's Thursday, March 23rd
 - There is a sign-up genius if you'd like to volunteer.
 - There will be parachute activities, jump roping, jai alai, freeze tag, tug of war, hurdles & races.
- **Science Fair – Susan Fishman**
 - <https://waggonerpto.com/science-fair>
 - Friday, March 24th – science fair and pizza party
 - Kinder-Second can do any kind of project or experiment.
 - 3rd-5th have to do an experiment with the scientific method.
 - You can do boards or google slides. Google Slides must be loaded in your child's google classroom.
 - Drop off the boards Thursday afternoon or Friday morning.
 - Interviews will be from 8am-10am. I'll provide volunteers with a ruerbric; it's a simple conversation and a lot of fun.
 - Pizza Party in the afternoon.
- **Yearbook**
 - <https://waggonerpto.com/yearbook>
 - \$25 yearbook; available for purchase now.
 - 5th grade farewells & photos are due by March 27th; hard date.
 - Yearbook has to be turned in by April 1st



- **Student Showcase – Meghann Powell**

- <https://waggonerpto.com/student-showcase>
- Monday, March 27th 5p-7p
- NJHS volunteers will be helping Ms. Warwick get all the artwork set up.
- Eddie will be the MC for bingo! It's going to be great. Need bingo prizes, please!
- Legacy Tiles available for a reduced price of \$30/tile
- T-Shirts will be available as well.
- Sign-up Genius are ready: Volunteers, Bingo Prizes, and Cookies are needed.

- **Butterfly Garden – Meghann Powell**

- Todd Nakagawa is an artist & engineer!
- He sent over this amazing, very-finished rendering and it is AMAZING!!!
- The video has butterflies flying everywhere and shows people sitting down in the area.
- We will be playing the video during the Student Showcase.
- Todd provided an estimate based on his company's pricing. There are a few things we can adjust based on things already onsite.
- Brittany Westfall will be the lead on this. She will be reviewing the numbers and determine Phase 1 that will cover essential costs. The PTO should be able to cover this.
- We will decide on the plan forward and share it once that is determined.

- **Carnival – Stacey Clarken**

- <https://waggonerpto.com/waggoner-spring-carnival>
- Save the date. Friday, April 14th 430pm-730pm
- New this year: trackless train (*golf carts attached to each other*). Adults and kids can ride together. 4 inflatables this year instead of 3.
- Middle School drama club fundraiser; face painting. Since it will be a team of people, hopefully the lines will be shorter.
- We will still have a petting zoo, a cake walk, fun games, animal balloons, and FREE cotton candy, popcorn, and water.
- Planning on handing out popcorn the week prior to carnival to try to promote it.
- \$12/wristband
- We'll be selling Costco pizza, churros, otter pops, and possibly Someburros (still in the works)
- Sign-up Genius for prizes and volunteering will be coming out later this month.
- Application for the permit has been submitted.
- If you'd like to help in any capacity, let me know.

- **Nominating Committee – Cait Sabato, Heather Nakagawa**
 - We're meeting on Friday to discuss the details. (Cait, Heather, Misty, Stacey)
 - Heather put together a great recruiting email for new PTO help.
 - This was sent to anyone who has ever been in class with TJ or Graci Nakagawa.
 - Misty forwarded it to Mary and asked her to send it to all the teachers to share.
 - We've all been doing a lot of recruiting.
 - We've been compiling a list of people for officers, committee members, and trustees.
 - One person on the committee will be in charge; they will not be running for office next year.
 - Voting is at NEXT MONTH's meeting; please attend.

- **Teacher Appreciation**
 - <https://waggonerpto.com/teacher-appreciation>
 - Looked at a few pictures from the lunch & good that the Teacher Appreciation committee has provided to the teachers for Teacher Conferences last week.

- **WNO – Shannon Winer**
 - <https://waggonerpto.com/wno>
 - Tomorrow is Waggoner Night Out at Skateland from 530p-7p
 - The 22nd is Someburros. This is an all day event.

Upcoming Meetings & Events

NEXT PTO MEETING

- April 14th – PTO Meeting 745am – **VOTING!!!!**

MARCH

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| <ul style="list-style-type: none"> • March 8th – WNO: Skateland 530p-7p • March 10th - Chalk Art • March 13th-17th Spring Break • March 20th - NO SCHOOL • March 22nd – WNO: Someburros • March 24th - Science Fair Pizza Party • March 27th - Student Showcase 530p-730p | <ul style="list-style-type: none"> • March 19th – Ms. Terri Pintus birthday (staff) • March 24th – Ms. Jennifer Burton birthday (staff) • March 27th – Ms. Kelsey Crane birthday (staff) • March 27th – Ms. Leanne Misra birthday (staff) • March 28th – Ms. Ali Arndt birthday (1st) • March 29th – Ms. Hanna Dhaenens birthday (K) |
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APRIL

- April 14th – PTO Meeting – 745am
- April 14th – Carnival 430-730pm
- April 22nd – WNO @ Peter Piper Pizza
- April 26th – School Secretaries Day
- April 2nd – [Ms. Kayla Coyne](#) birthday (staff)

MAY

- **May 1st-5th Teacher Appreciation Week**
- [May 1st – School Principal’s Day](#)
- [May 5th – Cafeteria & Lunch Recess Staff Day](#)
- May 5th – PTO Meeting – 745am
- [May 10th – School Nurses Day](#)
- May 10th – WNO @ TBD
- May 11th - Yearbook Signing
- May 17th – NO EARLY RELEASE (Wednesday)
- **May 18th EARLY RELEASE LAST DAY OF SCHOOL**
- May 1st – [Ms. Lauren Walimaa](#) birthday (K)
- May 2nd – [Ms. Kelly Robb](#) birthday (2nd)
- May 6th – [Ms. Allison Jackson](#) birthday (3rd)
- May 22nd – [Ms. Mary Goldman](#) birthday (staff)
- May 23rd – [Ms. Julie Jarman](#) (Music)
- May 28th – [Mr. Andy Vigness](#) birthday
- May 30th – [Ms. Karina Greenwald](#) birthday (staff)

Stay up-to-date by linking to the PTO Calendar: <https://waggonerpto.com/calendar>

Meeting Adjourned at 7:17pm

Email us @ ptowaggoner@gmail.com

Visit us @ www.waggonerpto.com

Follow us on Facebook: [Waggoner Elementary PTO](#) and Instagram: [WaggonerWildcatsPTO](#)

Minutes reviewed by officers and submitted by Heather Nakagawa