| **2023-2024** | | | | | |
| --- | --- | --- | --- | --- | --- |
|  | **Officers:** |  | **Board of Trustees:** |  |  | |
|  | *Meghann Powell, Lead President* |  | *Andrea Temple* | *Jeanne Peterson* |  | |
|  | *Stacey Clarken, Co-President* |  | *Ashley Boca* | *Kelli Christaskis* |  | |
|  | *Heather Nakagawa, Vice President* |  | *Brittany Bonitatibus* | *Liz Bevan* |  | |
|  | *Brittany Westfall, Treasurer* |  | *Cait Sabato* | *Whitney Miller* |  | |
|  | *Misty Pavlovic, Secretary* |  | *Graci Knutson* |  |  | |

PTO Meeting Minutes

***11/17/23* 7:45am** | *Meeting called to order by Meghann Powell*

# In Attendance

**In Person**: *refer to sign-in sheet*

**Zoom**:

* Jen Gianetta
* Liz Bevan
* Ashley Boca

# Welcome & Introductions: Meghann Powell

* Thank you for coming.

# Principal’s Report: Mrs. Marcie Romero

* Thank you for Book Fair, Choir, Trunk or Treat, Day of Awesomeness, Conference Snacks, mailbox treats, lunch coverage and Veteran Stars.
* We are in the process of hiring to replace lunch personnel and the PM crossing guard. We appreciate any help that we can get from volunteers in the meantime.
* 3rd grade is going to the MIM today.
* Turkey Trot is next week.
* Happy Thanksgiving!

# Treasurer Report: Brittany Westfall

* Reviewed MONTH statement.
* Current balance: $$65,115.19
* Highlights:
  + WNO brought in $530 from ZoYo and Zeeks
* Overall: Financially we are on track .

# Review & Approve Month Meeting Minutes: Misty Pavlovic

* Minutes are available on the PTO Website: [*https://waggonerpto.com/meeting-minutes*](https://waggonerpto.com/meeting-minutes)
* There are also a couple copies at the back of the room.
* Did anybody have any questions about them? No.
* Motion to discuss:
* Motion to approve: Cait Sabato
* Seconded: Kristin Basha
* Minutes are approved.

# Committee Chair Reports

## **Turkey Trot: Kelli Christaskis**

* We will have some KMS volunteers.
* 4 or 5 obstacles around the course.
* later start due to full day
* need more volunteers for set up are needed
* balloon arch is most time consuming

**Book Fair: Misty Pavlovic**

* Total Sales: $6802.90
* Total Profits: $1.252.84
* 140 books were donated to the classroom teacher.
* Do we want the Book Fair to be a fundraiser or an event?
* Feedback:
  + Kristin Basha suggested that we need to maximize profits for the school.
  + Kaylee Wimer commented that the book selection was sparse and the display wasn’t as exciting as Scholastic.
  + Kelli Christaskis commented that she appreciated the lower price point of the books and also that there were less trinkets for students to purchase.
  + Kristin Basha suggested possibly having a subcommittee to brainstorm ways to improve the bookfair.
  + Misty Pavlovic reported that PBC is willing to work with us and has welcomed us to come help select books and trinkets that we would like to have at our next sale. She also mentioned that she would like to see more sports books, picture books, character books, early chapter books and less cookbooks. She is open to adding in some trinkets but overall would like the Book Fair to be a community event that focuses on getting quality, affordable books into homes and classrooms while also supporting our local businesses.
  + We will look at profits and feedback from both fairs this school year to help guide the decision of the Book Fair committee on which company we want to use going forward.
  + We will also discuss the goal of the Book Fair at the next budget planning meeting for the 24/25 school year PTO Budget.

## **Trunk or Treat: Meghann Powell**

* 26 cars in attendance
* Gracie Knutson was in charge of parking (thank you).
* Thank you Krista O’Malley for setting up the Choir/ Thriller performances.
* Comment: lots of dust- is it possible to move from the grass?
  + This is something that the committee will have to look into.
  + It is difficult to get permits from the city to use the park for vehicles.
  + If we use the parking lot for Trunk or Treat we would need to find alternative parking for families that are attending but not decorating a vehicle.
* Zeeks was great.
* Thank you to everyone who decorated a car and donated the time and/ or candy.

**Story Time: Meghann Powell**

## December 14th at 5:00PM

## Wildcat Singers performance

* + suggested that maybe the Choir only does one or two songs at events and a large Choir Performance independent of other events to limit time taken from other Event Activities/ Goals.
* PJs/ Cookies/ Teacher and Staff Readers
* Possibly two locations: olders/younger grades to promote engagement.
* Leftover cookies will be given to teachers on Friday.
* Teachers who are reading will be served Rigatonis for dinner prior to the event.
* We will have Spirit Week that week to help promote the event.

## **Veteran’s Day: Heather Nakagawa**

* Used a smaller area to host our wall of honor this year.
* Thank you Heather for taking this on.

# Calendar of Events

* November 21- Turkey Trot
* November 20-December 1- Student Council Hygiene Drive
* November 22-24- No school
* December 1st- PTO Meeting

**NEXT PTO MEETING**

* **December 1st @ 7:45 a.m**

Stay up-to-date by linking to the PTO Calendar: [*https://waggonerpto.com/calendar*](https://waggonerpto.com/calendar)

Meeting Adjourned at 9 am

Email us @ [ptowaggoner@gmail.com](mailto:ptowaggoner@gmail.com)

Visit us @ [*www.waggonerpto.com*](http://www.waggonerpto.com)

Follow us on Facebook: [Waggoner Elementary PTO](https://www.facebook.com/search/top?q=waggoner%20elementary%20pto) and Instagram: [@WaggonerWildcatsPTO](https://www.instagram.com/waggonerwildcatspto/)

Minutes reviewed by officers and submitted by Misty Pavlovic