



2024-2025

Officers:		Board of Trustees:	
<i>Stacey Clarken, Lead President</i>		<i>Kristin Basha</i>	<i>Jeanne Peterson</i>
<i>Heather Nakagawa, Co-President</i>		<i>Ashley Boca</i>	<i>Kelli Christaskis</i>
<i>Brooke Warwick, Vice President</i>		<i>Brittany Bonitatibus</i>	<i>Liz Bevan</i>
<i>Brittany Westfall, Treasurer</i>		<i>Jessi Shafer</i>	<i>Whitney Miller</i>
<i>Misty Pavlovic, Secretary</i>			

PTO Meeting Minutes

Date: 1/10/2025 | Meeting called to order by Stacey Clarken

In Attendance

In Person:

- see sign in sheet
- **Zoom:**
 - Shelly R.
 - Ashley Boca

Welcome: Stacey Clarken

- Welcome everyone.
- We are going to go a bit out of order today to accommodate some schedules.

Principal's Report: Mrs. Margaret Rodriguez/

- Thank you for Winter Story Night and the cookie exchange.
- We are going to add more prizes to the quarter assembly.
- Thursday January 30th Kindergarten Showcase

Secretary Minutes: Review and vote on Meeting Minutes

- Minutes from last month are at the front of the room for review and approval.
- Motion to Discuss: Cait Sabato
- Second: Heather Nakagawa
- Motion to Approve: Gracie Knutson
- Second: Jen Giannetta
- All in favor: all



- Minutes are approved and will be posted online.

Treasurer Report: Brittany Westfall via Zoom / Meghann Powell

- Reviewed MONTH statement.
- Activity:
 - Deposits:
 - Paypal Sales for Tea Time Shirts: \$859.58
 - Interest from Savings account: \$0.78

Total Deposits: \$860.36
 - Expenditures
 - Tea Time Shirts: \$1,156.50
 - Teacher Reimbursements: \$529.61
 - POD Supplies for K, 2nd & 5th Grade: \$256.77
 - Art Room Consumables: \$15.11
 - Exploration Station Reimbursement: \$113.04
 - Back to School Grade Level Balloons: \$50.96
 - Print Flyers for Kyrene Foundation: \$133.67
 - PTO Discretionary Fund/ Requisitions
 - Drapes for Health Office: \$396
 - PTO Admin Expenses:
 - Helium Tank Rental: \$13.03
 - Mailchimp: \$13.96
 - PTO Discretionary Fund/ Requisitions
 - Drapes for Health Office: \$396
 - Teacher Lounge Water: \$6.46

Total Expenses: \$1,528.61
- **Total Assets: \$61,362.92**
- Charlotte Allan is interested in being Treasurer next year.
- We want to focus on Zelle because they don't charge a fee. We are being charged by Venmo and PayPal.
- We need to change the phone number associated with our Venmo account.
- We need two non-signers to volunteer for our annual audit.
 - Heather Nakagawa volunteered
 - We still need one more.

Committee Chair Reports

Yearbook Cover Contest: Heather Nakagawa



- Contest kicks off today.
- Flyer with details will go home.
- Entries are due on February 28th.
- No parent help.
- We will make a Spanish form.
- We may presale in the future.
- Sales are open.
- Flyers will go out by next Friday.

KMS Showcase Night: Meghann Powell

- Wednesday, January 15th 5-7 pm
- 6th grade teachers and special teachers will be there.
- There will be performances and student led tours.

Glow Dance: Jessi Schaffer

- January 24th 6-7:30pm
- Sign up genius went out for glow donations.
- Pizza and soda will be sold (or Canes) .
- Glow items will be sold.
- Glow face painting will be provided.
- Ted Organ will be the DJ
- Canes reached out to possibly donate. We may look at changing the food plan.
- A Cotton Candy machine has been donated to be used and given out.
- Music needs to be approved.
 - Can we maybe put out to teachers to have children pick songs to be played (maybe as incentive). or pay for a song request.
- Sign up genius for volunteers will go out soon.

Book Fair: Misty Pavlovic

- February 3rd-7th
- Hosted by Phoenix Book Company
- We are looking for a volunteer or committee to take over next year.

Exploration Station: Misty Pavlovic

- Every Wednesday During lunch recess from 10-12:15 .
- We are looking for a volunteer to take over next year. Prior to having classes these materials were used as a Science Closet. We would like to continue the program but need a Chair for this committee for the 2025-2026 school year.

Art Masterpiece: Meghann Powell

- If you are interested in participating please scan the QR code.
- We need a new chair for the committee next year.



Carnival: Kristin Basha

- Friday, April 18th
- They received an extra donation to help make the event extra special this year.
- There will be inflatables. petting zoo, cake walk, games and prizes.
- Looking to get some circus type tents to help with the aesthetics of the event.
- We will have a swing carnival ride pending approval.
- There will be a dunk tank and sports inflatables.
- Permits: do we need permits if we have ownership over baseball fields?
 - We need permission from either district or the city.
- We are looking for donations of mini cakes from different vendors.
- Bacus Foods Corp donated \$3,000 to help fund Carnival this year and the committee is looking for more sponsorship to help cover costs.
- Looking into building an app to help streamline volunteers (\$1,200) registration is \$150
- Key Club and NHS are willing to come help for the event.
- Janelle will be putting together the raffle baskets and we would like classrooms to each have a basket to raffle as well.
 - The committee is also considering an auction for some baskets and raffle tickets for others.
- Coins for the Cause fundraiser to help pay for Carnival
 - Would like permission to host this fundraiser.

Winter Story Night Recap: Meghann Powell

- Thank you for cookie donations.
- Thank you to teacher readers.
- Thank you to everyone who came.
- Thank you Ms. Marshall.
- Thank you Ted Organ for the sound.
- Thank you Kayla and Becky for scanning the books.
- Thank you Mr. V for playing and being the MC for the event.
- Thank you Kayle and Meghann for an amazing event.

Kyrene Foundation: Danielle Ulm

- We are looking for ways to get the word out.
- This is a separate entity that helps support families.
- Two major fundraisers.
- Trying to build partnerships with the PTOs so families know about the foundation to receive benefits and help raise more money to support the Kyrene Community.
- We are looking for more members.
- Family Resource Center/ Night for Kyrene and other events are supported.

Science Fair will take place this year, we are working on a date and it will happen during the school day.



The Art Showcase has been put on hold this year, it is not a PTO Event but a school run event.

Calendar of Events

January:

- 10- Yearbook Cover Contest Kick Off
- 17-100th day of School
- 20- No School (MLK Day)
- 24- Glow Dance 6-7:30pm

February:

- 3-7- Book Fair
- 5-7 Parent Teacher Conferences Early Release Days
- 7- PTO Meeting 7:45am
- 12- Crossing Guard Day
- 14- Friendship Parties
- 17- No School Presidents' Day
- 21-5th Grade Panoramic Picture
- 28- PTO Meeting 7:45am
- 28- Yearbook Cover Contest Entries Due

NEXT PTO MEETING

- February 7th at 7:45 am

Meeting Adjourned @ 9:01am

Stay up-to-date by linking to the PTO Calendar: <https://waggonerpto.com/calendar>

Email us @ ptowaggoner@gmail.com

Visit us @ www.waggonerpto.com

Follow us on Facebook: [Waggoner Elementary PTO](#) and Instagram: [@WaggonerWildcatsPTO](#)

Minutes reviewed by officers and submitted by Misty Pavlovic