



2023-2024

Officers:		Board of Trustees:	
Meghann Powell, Lead President		Andrea Temple	Jeanne Peterson
Stacey Clarken, Co-President		Ashley Boca	Kelli Christaskis
Heather Nakagawa, Vice President		Brittany Bonitatibus	Liz Bevan
Brittany Westfall, Treasurer		Cait Sabato	Whitney Miller
Misty Pavlovic, Secretary		Graci Knutson	

PTO Meeting Minutes

08/04/23 7:45am | Meeting called to order by Meghann Powell

In Attendance

In Person: *refer to sign-in sheet*

Zoom:

- Ashley Boca
- Kristin Basha
- Gracie Knutson
- Kelly Schafer
- Melissa Halverson
- Jontae Jones

Welcome & Introductions: Meghann Powell

- Meghann led the group in introductions of all attendees.

Principal's Report: Mrs. Marcie Romero

- Introduction
- Thank you for back to school support.
- Please volunteer, we need your help.
- Students are doing preliminary assessments.
- PBIS - earned our PBIS Award this summer (PBIS=Positive Behavior Interventions & Supports)
- Applying for A+
- Coach John: new staff member helping to facilitate play during lunch recess.
- Evacuation Help: KMS/ Thank you/ need orange vests for helpers and staff



Treasurer Report: Brittany Westfall

- Reviewed Budget: Budget attached with Slide Presentation
- Fall Fundraiser is the main fundraiser.

Requisition Requests: Meghann Powell

- Cait Sabato: requisition for a paper cutter \$275: motion to discuss/ motion to approve/ approved
- Meghann Powell: requisition for bulletin boards \$124.76: motion to discuss/ motion to approve/ approved
- Meghann Powell requisition for finding for PTO Road Table host snacks \$140: motion to discuss/ motion to approve/ approved

Review & Approve Month Meeting Minutes: Misty Pavlovic

- Minutes are available on the PTO Website: <https://waggonerpto.com/meeting-minutes>
- There are also a couple copies at the back of the room.
- Did anybody have any questions about them? No.
- meeting minutes admitted to website

Committee Chair Reports

Fall Fundraiser : Kristin Basha & Brittany Westfall

- Assembly/ Golden Ticket/ Day of Awesomeness
- This is our main fundraiser, the funds from this fundraiser fund most of our budget for PTO.
- ask businesses to match donations
- spread the word
- give information at Kinder Orientation/ have PTO there to give more exposure to new families.

Yearbook/ Website Update: Heather Nakagawa

- website has been updated
- programs are listed
- events are listed
- Yearbook: request throughout the year through website
- QR code on flier
- Teacher favorites are on the website, but 'hidden'. The link is: www.waggonerpto.com/staff-favorites

Exploration Station: Misty Pavlovic

- need fingerprint clearance to volunteer
- every Thursday during lunch recess
- we do have funding for reimbursement as needed



Teacher Appreciation: Gracie Knutson & Andrea Temple

- Monthly mailbox treats/70 treats for all staff: there will be a sign up genius to volunteer to treat our teachers.
- Meals are provided for staff throughout the year; we will ask for donations to help offset the cost.
- Sign up to volunteer to donate items: email blasts will go out
- Sign up genius will be coming out

T Shirts: Shannon Winer

- We sold out of youth small and medium this year
- Tea Time T Shirts
- Grade Level shirt feeler?
- Advanced orders at the end of year to help with numbers.
Heather Reinhardt is willing to help.

Waggoner Night Out: Brittany Bonitatibus

- \$160 from Jeremiah's WNO
- KTR week long fundraiser November 6-10
- Kayle Weimer can help with getting donations from KTR

Kinder Volunteers: Ashley Boca

- Thank you to the volunteers.
- Having someone at lunch recess was extremely helpful.
- Teachers are appreciative for the extra help to start the year.
- 9 volunteers per day.
- Suggestion for more communication about the program for new families.
 - supply information at Kindergarten orientation night
 - maybe delete past weeks to make it easier to view upcoming open slots

Calendar of Events

- **August 11th- Zoyo@Guadalupe/McClintock**
- **August 14th- Step it UP Fall Fundraiser**
- **August 16th- Curriculum Night**
- **August 25th - Student of the Month**
- **August 30th - Someburros**

AUGUST	
4 - PTO Meeting 745a	4 - MS. MELISSA ENRIQUEZ SOBERON (LUNCH)
11 - WNO: Zoyo	8 - MS. JILL LEPARTO (IA)
14 - Step It Up Assembly	11 - MS. BRIANNA MCGRADY (2ND)
16 - Curriculum Night	15 - MS. DANI MELLON (IA)
25 - Student of the Month 7a	22 - MS. DANIELLE ULM (IA)
30 - WNO: Someburros	25 - MS. LEAH JOHNSON (NURSE)

NEXT PTO MEETING

- September 1st – PTO Meeting 745am

Meeting Adjourned at __8:53__am

Stay up-to-date by linking to the PTO Calendar: <https://waggonerpto.com/calendar>

Email us @ ptowaggoner@gmail.com

Visit us @ www.waggonerpto.com

Follow us on Facebook: [Waggoner Elementary PTO](#) and Instagram: [@WaggonerWildcatsPTO](#)

Minutes reviewed by officers and submitted by Misty Pavlovic