



2024-2025				
	Officers:		Board of Trustees:	
	<i>Stacey Clarken, Lead President</i>		<i>Kristin Basha</i>	<i>Jeanne Peterson</i>
	<i>Heather Nakagawa, Co-President</i>		<i>Ashley Boca</i>	<i>Kelli Christaskis</i>
	<i>Brooke Warwick, Vice President</i>		<i>Brittany Bonitatibus</i>	<i>Liz Bevan</i>
	<i>Brittany Westfall, Treasurer</i>		<i>Jessi Shafer</i>	<i>Whitney Miller</i>
	<i>Misty Pavlovic, Secretary</i>			

PTO Meeting Minutes

Date: 8/2/2024 | Meeting called to order by Stacey Clarken at 7:45am

In Attendance

In Person:

- See sign in sheet/ attached
- **Zoom:**
 - Jen Gianetta
 - Alana Hildebrand
 - Liz Bevan
 - Nicole Brown
 - Ashley Boca

Welcome & Introductions: Stacey Clarken

- Officers and trustees were introduced.
- Introductions of all in attendance.
- Principals Report: Mrs. Erasquin
 - Thank you for everything you do.
 - Thank you for the beautiful lounge.
 - Great turn out at Meet the Teacher
 - 405 students enrolled
 - Curriculum Night is coming up August 7th.

Treasurer Report: Brittany Westfall via Zoom / Meghann Powell

- Reviewed MONTH statement.
- Highlights:
 - Revenue:
 - Grocery and retail programs: \$278.22



- Yearbook Sales: \$3,947.71
- Expenditures:
 - Classroom support: \$283.35
 - PTO Administration/ Helium and subscriptions: \$26.99
 - 5th Grade Planners: \$581.37
 - Teacher's Lounge Water: \$82.36
 - Staff Appreciation: \$514.14
 - Staff Appreciation T-Shirts: \$1,153.49
- Total Liabilities and Equity: \$43,524.69
- Overall: Financially we are on track.

Requisitions

- Teacher's Lounge Refresh: Whitney Miller
 - amount requested: \$3,437.15
 - new furniture, curtains, tablecloths, snack station, coffee station and fresh paint.
 - All receipts attached.

Motion to Discuss: Misty Pavlovic/ Seconded by Cait Sabato

- Heather Reinhart made a comment about how beautiful it looks.
- We had discussed that we would do this this year but we ended up getting it done before the school year. We had money set aside: Meghamm Powell.

Motion to Vote: Gracie Knutson

Motion to Approve: Kaylee j

Vote: All in favor. requisition approved.

Secretary Report:

- Last meeting minutes are available on the website and at the front of the room.
- Motion to Approve: Brittany Westfall
- Seconded: Jessi Shafer
- Approved

Committee Chair Reports

Fall Fundraiser: Kristin Basha

- Starts on August 12th
- They will receive a Golden Ticket and ask families to send 10 emails.



- They have two days to send out the emails.
- Prizes will be given on the 14th before school.
- We receive 90% of our funding for the year from this fundraiser.
- We keep an extra 10% by opting out of Day of Awesomeness.
 - Lots of concerns about opting out of Day of Awesomeness.
 - Parents please email Kristin Basha with concerns

Teacher's Lounge Update: Whitney Miller

- Teachers did not use the lounge much due to the state of the room.
- We wanted to replace furniture and make the room more functional for the staff.
- Staff is using the space more since the remodel.
- Made a coffee/ snack area for the teachers.
- Pon, Ashley and Gracie were very helpful .
- Whitney would like to start a Sign Up for snacks to be donated.
- Comment: maybe we could do a requisition so we are not asking for more donations from families.
- Fahey: Teachers also provide water.

Kinder Volunteers: Cait Sabato

- We have a kinder program where parents volunteer to help for the first 3 weeks for 2 hour slots.
- We have openings for next week and they love our support.

Waggoner T-Shirts: Heather Reinhardt

- Shout out to Kristin Jones for helping with the design.
- Reach for the Stars.
- We have sold 180 shirts.
- Curriculum Night will be the last night for t-shirt orders.
- We do try to order shirts for families on free/reduced lunch.
- Staff shirts were donated by PTO.
- T-Shirts will be delivered the last week of August.

Art Masterpiece: Meghann Powell

- We have been doing Art Masterpieces for 25 years.
- Nationally recognized Art Enrichment program.
- Parent volunteers go into the classroom and lead a presentation/ activity based on famous artists.
- Kick off meeting: 9/13 7:30 am
- The goal is to get 4 lessons during the year for each classroom .

Yearbook: Heather Nakagawa

- Event pages will be made throughout the year.
- Photo requests will be made after each event.



- Photos are being collected for Meet the Teacher and 1st Day of School.
 - Photos are due August 9th.

Event Pages include Meet the Teacher, 1st Day of School, 1st Responder's Day, Trunk or Treat, Turkey Trot, Winter Storytime, 100th Day of School, Glow Dance and Chalk Art Day. Photo submission deadlines will be created after each event.

- Questions: Will there be outsiders taking pictures so all/most kids are included.
- KMS Photo club may be able to help.
- Also teachers submit
 - Will there be staff or students taking pictures of all students at these events?

Social Media: Heather Nakagawa

- Ashley Boca and Brittany Bonitatibus
- Would families like weekly/ monthly updates each week?
- Parents like it, it has been helpful.
- Comment: Misty- I like the idea but think it should be at the discretion of the committee chair/ Ashley and her schedule.

Communications: Brian O'Malley

- He will send email blasts and newsletter.

PNO @ Bogeys: Brain O'Malley

- Saturday, September 21st at Bogey's Bar and Grill

Exploration Station: Misty Pavlovic

- Room 1 is to be sealed for budget purposes.
- The program will be moved to room 21
- Room 21 is a shared space with Academic Intervention
- Exploration Station will be held on Wednesdays this year to allow the room to be used for student academic intervention and instruction on Thursdays.
- First session will be August 14th from 10-12:15.
- We need volunteers, volunteers must have fingerprint clearance.
- If anyone is interested in partnering this year to take over next year please let Misty know. Maybe be available 1x month to see how things run and help plan.

Calendar of Events

August

- 5 - WNO: Peter Piper Pizza (McClintock & Baseline 4p-8p)
- 7 - Curriculum Night (K - 5p, 1 - 5:30p, 2 & 3 - 6:05p, 4 & 5 - 6:40p)
- 7 - Waggoner T-shirt Orders Due
- 9 - Yearbook photos due for Meet the Teacher & 1st Day
- 12-16 - Step-It-Up Fall Fundraiser



- 16 - Friday early release
- 23 - WNO: Zoyo (McClintock & Guadalupe 2p-8p)

September

- 2 - NO SCHOOL - Labor Day
- 6 - PTO Meeting 7:45a
- 9-13 - Book Fair
- 11 - First Responders' Day (8:30a)
- 11 - WNO: Someburros (Mill & Baseline all day)
- 11-13 Parent Teacher Conferences (**early release**)
- 13 - Art Masterpiece Kickoff 7:45a
- 16 - School Pictures (backdrop: <https://waggonerpto.com/picture-day>)
- 21 - PNO: Bogey's (Rural & Guadalupe, 5p-11p)
- 27 - Custodian's Day
- 30 - NO SCHOOL (Fall Break)

NEXT PTO MEETING

- September 6th at 7:45 am

Meeting Adjourned

@8:49 am

Stay up-to-date by linking to the PTO Calendar: <https://waggonerpto.com/calendar>

Email us @ ptowaggoner@gmail.com

Visit us @ www.waggonerpto.com

Follow us on Facebook: [Waggoner Elementary PTO](#) and Instagram: [@WaggonerWildcatsPTO](#)

Minutes reviewed by officers and submitted by Misty Pavlovic